

**GREENE CENTRAL SCHOOL, GREENE, NY
BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, DECEMBER 4, 2019**

The Regular meeting of the Greene Central School Board of Education was called to order at 6:29 p.m., by Board President, Brian Milk, in the Board Conference Room, High School/Middle School complex, South Canal Street, Greene, NY.

CALL TO ORDER

BOARD MEMBERS PRESENT:

Mr. Brian Milk, President
Mr. Nicholas Drew, Vice-President
Mr. Douglas Markham
Mr. Scott Youngs
Mr. Seth Barrows
Mr. Andrew Bringuel, II
Mr. John Fish

ROLL CALL

ADMINISTRATIVE STAFF PRESENT:

Mr. Timothy Calice, Superintendent of Schools
Mr. Mark Rubitski, Business Manager

OFFICERS PRESENT:

Mrs. Donna Marie Utter, District Clerk

- 7. EDUCATION & PERSONNEL

1. Modify Board of Education meeting schedule – move to 9. DISCUSSION ITEMS

ADD/DELETIONS TO AGENDA

- Congratulations to Brooke Austin, Varsity Field Hockey, and Nolan Butler, Varsity Soccer, for receiving WCDO radio's Player of the Year awards.

GOOD NEWS – DISTRICT HIGHLIGHTS

- Good Luck to Mikayla Sepulveda-Keefer as she heads to the NYSSMA State competition this weekend
- Congratulations to Christine Sullivan who won the 2nd Annual Pie Baking contest.

- Great job by the Middle School Band and High School Chorus as they kicked off the holiday concerts last night.

- Thank you to the plow crew and other staff for clean-up after the snowstorm. No issues were encountered.

- Thank you to Justin Sturek and the Raymond TPS team who teamed up with Mr. Bogardus and 14 students to work on putting the Raymond Lean Management principles to the test in woodshop class. The results reduced tool search time, improved ergonomics and increased class space.

- Upon the recommendation of the Committee on Special Education, a motion was made by Bringuel, seconded by Fish, to approve the following placements:

SPECIAL EDUCATION PLACEMENTS

#710023329; #710024055; #710024057; #710023974;
#710024043; #710024072; #710023975; #710022617;
#710023492; #710022260.

Yes-7, No-0

- Motion made by Youngs, seconded by Bringuel, to approve the minutes of the Regular Board Meeting held on November 20, 2019 as presented.

11/20/19 MEETING

Yes-7, No-0

CALENDAR

- December 6 – Hometown Holiday – Tree Lighting & Caroling
- December 11 – Budget Committee Meeting – 4:00 p.m.
- December 12 – Capital Project District Vote – 11:00 a.m. – 8:00 p.m. Auditorium & BOE Room
- December 12 – MS/HS Concert 7:00 p.m.
- December 17 – Intermediate Concert 7:00 p.m.
- December 18 – Board of Education Meeting 6:00 p.m.
- December 23 – January 3 – Holiday Break
- January 8 – Budget Committee Meeting
- January 8 – Board of Education Meeting 6:00 p.m.
(moved from January 1, 2020)

**PUBLIC COMMENT:
STACY MONTICIOLO**

- Stacy Monticciolo, a parent, addressed the Board regarding NYS Legislators pushing a bill to make HPV and flu shots mandatory for all students in public or private education as well as flue shots being required for young children before they can enroll in daycare. While she stated she believes in vaccinations, she strongly opposes the bill due to the mandatory requirement and feels it should be a parents' decision when it comes to vaccines with questionable results. If the bill passes, the only option parents will have to avoid the vaccines is to home school their children. The legislature is scheduled to vote on this bill on January 8, 2020. Mrs. Monticciolo handed out information which included samples of what several other school districts have written in opposition of the bill. She has reached out to local legislators to voice her concerns and ask for their help voting against the bill. She requested that the Board consider writing a letter to the Governor and other state officials voicing their objection to the proposed bill.

**REPORTS:
CAPITAL PROJECT
PROCUREMENT
PROCESS – BILL
CHRISTENSEN**

- Superintendent Calice introduced Bill Christensen, TamCo Management Group, to discuss the types, legalities, and ethics of procurement.
- NYS procurement law is guided by GML 103 which states "an expenditure of more than thirty-five thousand dollars and all purchase contracts involving an expenditure of more than twenty thousand dollars, shall be awarded."
- Traditional Bid/Procurement Process involves the architects and/or engineers design the project, sends to State Ed with a wait time of 12-14 weeks for approval. When approved items to be bid are prepared and advertised, bids are received, reviewed and then awarded. After SED approval, this process can take up to 8 months to date construction begins.
- Cooperative Purchasing – districts share contracts that were bid by other municipal entities. Requirements are: Must be a contract "led by the United States or agency thereof, any state..."; must be "made available for use by other governmental entities"; and "let to the lowest responsible bidder or on the basis of best value."
- Benefits of Cooperative Purchasing are:
 - 1) Reduces administrative burden, costs, and time associated with bidding resulting in overall reduced costs of the project.
 - 2) Allows for pricing and contracting to occur during the SED review process speeding up start of construction, reduced change orders, and effective plan review.

3) Allows for the district to ensure high quality contractors based on transparent and efficient pricing.

4) This process can cut 3 months off the time from SED approval to start of construction.

- Potential Scope Items that could be cooperatively purchased:

- Locker replacements
- Track replacement
- Tennis courts
- Site work
- Flooring and tile work
- Equipment

- Board member Markham stated if we went out to bid in January or February, contracts could be looking for summer work at that time.

- Bill Christensen stated that part of the agreement of being a cooperative purchasing contractor is that they cannot reject work.

- Board member Bringuel commented that the RS MEANS Construct Cost Booklet gives exact pricing for specific items.

- Superintendent Calice commented that accepting cooperative purchasing, could potentially cost you more up front, but you are not gambling with the possibility of substitutions.

- Board member Barrows asked if following the traditional bid process if you can go out to bid pending SED approval?

- Bill Christensen stated that no you cannot go out to bid until you have SED approval.

- Board member Barrows asked if you did go out to bid, can you decide later to go to a state contract for those services?

- Bill Christensen stated that you can, but depending on change order history, you are betting that you won't go over the original bid amount in change orders. With cooperative bidding, you know what you are getting for your money with more certainty. You also have to allow for a higher contingency on a traditional bid versus a cooperative bid.

**BOARD COMMITTEE
REPORTS:**

- Board member Youngs, reported on the presentation and tour that Mr. Bogardus and students gave to Board members, and others. He thanked Mr. Bogardus for inviting Board members and Raymond for their involvement in the project. Students displayed enthusiasm and were proud of what they had accomplished. Opportunities to foster further relationships with Raymond are a benefit to everyone.

- Board member Fish commented that not only was space increased but also safety.

- Superintendent Calice stated that the abolishment of these unused policies and adopt newly assigned numbers for revised policies previously approved will clean up the old/unused manual and close it out permanently. He also stated that procedures are to provide clarity and specificities within the policy.

**BOARD POLICY
MANUAL
ADJUSTMENTS**

- Motion made by Youngs, seconded by Fish, to abolish the following list of unused policies and adopt newly assigned numbers for revised policies previously approved:

Abolish: #1140, #1347, #1410, #1420, #1550, #2110, #2320, #2330, #3160, #3221, #3250, #3251, #3252,

- #3270, #3510, #4211, #4212, #4230, #4410, #5210, #5230, #5240, #5540, #5610, #5620, #5740, #5750, #5760, #5770, #6110, #6212, #6220, #6230, #6410, #6450, #6460, #6530, #6540, #7223.2, #7470, #7471, #7511, #7513, #7514, #7530, #7540, #7550, #7570, #7650, #7710, #7741, #8221, #8260, #8280, #8480.

Replaced with Revised (New #): 1360 (#19), #1560 (#55), #1621 (#14), #2400 (#12), #2410 (#11), #3242 (#17), #3260 (#83), #3310 (#15), #5220 (#42), #5260 (#64/#65), #5410 (#43), #5520 (#68), #5530 (#61), #5620 (#64), #5633 (#44), #5650 (#10), #5652 (#67), #5653 (#66), #5730 (#41), #5761 (#45), #7211 (#36), #7231 (#78), #7232 (#51), #7360 (#72), #7410 (#39), #7441 (#81), #7532 (#56.1), #7533 (#56), #7616 (#13), #7630 (#40), #7640 (#37), #7711 (#24), #7712 (#29), #7713 (#20), #7720 (#23), #7731 (#25), #7740 (#32), #7750 (#76), #7771 (#74/#75), #7781 (#34), #8261 (#35), #8360 (#26).

Yes-7, No-0

TRANSPORTATION: - Nothing.

APPOINT VOTE TELLER CHRISTOPHER AUSTIN - Motion made by Bringuel, seconded by Markham, to appoint Christopher Austin as a Vote Teller for District votes effective December 5, 2019.
Yes-7, No-0

**EDUCATION & PERSONNEL:
NON-INSTRUCTIONAL SICK BANK – KIM SANFORD, BUS DRIVER** - **The Superintendent of Schools recommends the following Board actions:**
- Upon the recommendation of the Non-Instructional Sick Bank Committee, a motion was made by Drew, seconded by Bringuel, to approve the withdrawal of twenty (20) additional days by Kim Sanford, Bus Driver, to cover the period of ½ day on November 15, 2019 through ½ day on December 15, 2019.
Yes-7, No-0

RESIGNATION – MARY MCBRIDE, TEACHER AIDE - Motion made by Drew, seconded by Bringuel, to accept the resignation to retire of Mary McBride, Teacher Aide, effective June 30, 2020 with appreciation for her 25 years of service.
Yes-7, No-0

APPOINTMENT(S): SNOW REMOVAL WORKER - Motion made by Drew, seconded by Bringuel, to appoint Nathan Hurlburt as a snow removal worker effective December 5, 2019.
Yes-7, No-0

SUBSTITUTE ROSTERS - Motion made by Drew, seconded by Bringuel, to appoint the following individuals to the Substitute Rosters for the 2019-2020 school year effective December 5, 2019:

- Sheryl Evans – to modify a previous appointment as Substitute Teacher, LTA, Aide, to include Substitute Typist
- Jennifer Heggelke - Substitute Teacher K-12
- Salvatore Frontera – Substitute Teacher K-12
- John Kramnich – Substitute Custodian

Yes-7, No-0

**BOARD OF EDUCATION REGULAR MEETING
WEDNESDAY, DECEMBER 4, 2019**

PAGE 5

- Motion made by Drew, seconded by Bringuel, to terminate Shannon Barnes, Bus Driver, who never reported to work after being hired, effective October 24, 2019.

**TERMINATION –
SHANNON BARNES
BUS DRIVER**

Yes-7, No-0

- Motion made by Drew, seconded by Bringuel, to approve the trip request for the Boys' Basketball team to travel to the Carrier Dome in Syracuse, NY on December 28, 2019 and the Varsity Boys' Basketball team to travel to Watkins Glen and Corning on January 3 and 4, 2020.

**TRIP REQUEST(S):
BOYS' BASKETBALL
& V. BOYS'
BASKETBALL**

Yes-7, No-0

- Motion made by Youngs, seconded by Fish, to accept the Budget Status Reports for October 2019 for the General Fund, School Lunch Fund, and Federal Grants & Capital budgets as presented.

**BUSINESS & FINANCE:
REVENUE & BUDGET
STATUS REPORTS**

Yes- 7, No-0

- Motion made by Youngs, seconded by Fish, to accept the Internal Claims Audit Report for October 2019 as presented.

**INTERNAL CLAIMS
AUDITOR REPORT**

Yes-7, No-0

DISCUSSION ITEMS

- Modify Board of Education Meeting Schedule:

Superintendent Calice provided the Board with a proposed Board meeting schedule which scheduled meetings every 3 weeks and asked for Board discussion regarding the idea:

January 8, 2020	April 20, 2020 (BOCES Budget Vote & Election)
January 29, 2020	May 11, 2020 (Budget Hearing)
February 19, 2020	June 3, 2020
March 11, 2020	June 24, 2020
April 1, 2020	

- Vice President Drew commented that two of the dates are on the same night as Town Board meetings which he attends. Perhaps those nights the start time could be changed to 7:00 p.m. to allow him and others to attend the Town meeting.

- Superintendent Calice commented that the April 20th meeting is scheduled on a Monday due to the BOCES Budget Vote and Election. May 11th is the Budget Hearing which is also on a Monday, however, a Board meeting could be held following the Budget Hearing. The Board could also stay with the current schedule until July at the Reorganizational meeting and then map out a schedule with a calendar. Superintendent Calice felt that every 3 weeks was a good compromise between 1 or 2 meetings a month. It would also give more time between meetings, as twice a month seems like every week we are preparing a packet.

- Board member Bringuel stated that the new schedule works for him.

- Board member Youngs commented that he would miss two of the proposed meetings. He also suggested that if the Board decides to stay with two scheduled meetings a month, but if the second one is not needed it could be canceled.
 - Board member Barrows commented that he has trained his family and business not to schedule things on Wednesdays. He would like to keep it at 1st and 3rd Wednesdays, but map it out at the beginning of the year to avoid holidays.
 - Board member Bringuel commented that every 3 weeks would be more effective and efficient for the district office.
 - The Board decided that Superintendent Calice would prepare a schedule for Board approval at the next meeting, for meetings every 3 weeks except April and May and move the January 8th and March 11th meetings to 7:00 p.m. start time.
- Vaccine discussion** – Board members should review the material and this item will be a discussion item on the next agenda and if the Board decides to write a letter to state legislators against the proposed bill, it can be voted on at that time.

**REVIEW BOARD
OUTSTANDING ACTION LIST:**

Directed Date:	Task:	Responsibility Of:	Report Back:
7/10/19	Board Training	Board & Superintendent	Ongoing
9/18/19	Board Goals	Board & Superintendent	Ongoing

- No changes.

**SUPERINTENDENT'S
REPORT:**

- **Superintendent Timothy Calice reported on the following:**
- Thanked the Board of their discussion and efforts on cleaning up the Policy Manual. He received a sample of school board procedures from the NYSSBA and will forward a copy to Board members for their review.
- Administrators will be invited to the next Board meeting to give their building reports. A template has been developed on information they will share, but if there is something specific Board members want to hear, let Superintendent Calice know. Two reports will be scheduled at each meeting.

**REVIEW COMMITTEE
SCHEDULE:**

Committee Name:	Last Meeting:	Next Meeting:
Budget	Nov. 13, 2019	Dec. 11, 2019 @ 4 p.m.
Building & Grounds	Sept. 19, 2019	Dec. 17 @ 8:30 a.m.
Transportation	Jan. 16, 2019	Nov. 13, 2019 @ 5 p.m.
Audit	Oct. 5, 2019	
Curriculum & Technology	Aug. 15, 2018	
Policy	May 22, 2019	

- * Budget 12/11 @ 4:00 p.m.
- * Building & Grounds – 12/5 meeting is for internal staff only. The Board Committee will meet 12/17 @8:30 a.m.
- * Policy Committee – will meet after the holidays.

**PUBLIC COMMENT:
STACY
MONTICCIOLO'**

- Stacy Monticciolo, expressed concern that the information regarding the mandatory HPV and flue vaccinations is not well known. There are no exemptions at this time in the bill and if the information is out there, there may be a chance to change minds before it becomes law.

- Board member Youngs thanked everyone on behalf of Girls' Basketball for the strong community support for their bottle drive. The program raised \$1,541. He also gave a special "thank you" To the Varsity Girls' who all showed up to help.

- Motion made by Youngs, seconded by Bringuel, to adjourn to Executive Session at 8:15 p.m. to discuss:
• To discuss the Superintendent's evaluation
• To discuss the performance of a particular person
Yes-7, No-0

EXECUTIVE SESSION

- Motion made by Fish, seconded by Barrows, to adjourn Executive Session at 9:11 p.m.
Yes-7, No-0

**ADJOURN EXECUTIVE
SESSION**

- President Milk reconvened the meeting 9:11 p.m.

RECONVENE

- Motion made by Barrows, seconded by Youngs, to adjourn the meeting at 9:11 p.m.
Yes-7, No-0

ADJOURNMENT

Respectfully Submitted,

Donna Marie Utter
District Clerk